

Section: Division of Nursing

* **GUIDELINE** *

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OR/MINOR PROCEDURES
(Scope)

TITLE: OR/MINOR PROCEDURES AUTOCLAVE LOG

PURPOSE:

1. To record autoclave test results and use of the autoclaves.
2. To maintain a record of patients and instruments.
3. To verify sterility of instruments processed.
4. To verify proper functioning of the autoclave.

NATURE OF FORM: To outline the process for completing autoclave log

TARGETED USE: Every time autoclave is used.

PERSON RESPONSIBLE: Person initiating an autoclave cycle and person removing an item.

CONTENT:

- A. Date of record. Use a new sheet for each day.
- B. Indicate autoclave being monitored.
- C. Initials of person who starts the autoclave cycle.
- D. Initials of person who removes item being sterilized. This person checks that the cycle is effective for time & temperature.
- E. Autoclave tape is stapled to log. A tape **must** be present whenever the autoclave has been operated.
- F. Attach a patient label to the log. Terminal sterilization of instruments does not require a patient label.
- G. Indicate instruments being autoclaved. This includes terminal sterilization if applicable.
- H. Record all autoclave test & results. Initial results.
- I. Check off chemical indicator is safe or unsafe.