

**HACKETTSTOWN REGIONAL MEDICAL CENTER
LABORATORY POLICY MANUAL
QUALITY MANAGEMENT/URINALYSIS**

Effective Date: August, 2009

Cross Referenced:

Reviewed Date: 6/2012

Revised Date: 01/12

Policy No: UA100.00

Origin: Urinalysis

Authority: Laboratory Director

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PURPOSE: To systematically evaluate the quality and appropriateness of laboratory services in the Urinalysis department.

POLICY: The laboratory must be involved in an ongoing assessment of quality management. In Urinalysis, the following aspects will be monitored:

Preanalytical: Specimen Acceptability – see separate guidelines. Specimens not meeting these guidelines will be rejected, documented on the specimen rejection sheets, and entered into Hercules for tracking.

Analytical: Quality Control Acceptability and Instrument Function and Maintenance Schedule will be monitored daily, weekly, and monthly.

Post Analytical: Competency of Staff will be assessed by annual review of CAP Proficiency slides, observation and departmental test.

Opportunities for system improvement should be identified as appropriate and plans for corrective action initiated as needed.