

**HACKETTSTOWN REGIONAL MEDICAL CENTER  
CARDIO PULMONARY POLICY MANUAL  
MEDICAL DIRECTOR SUPERVISION AND ACCOUNTABILITY**

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**Effective Date: March 2010**

**Cross Referenced:**

**Reviewed Date: 02/16**

**Revised Date: 02/16**

**Policy No: 8A.001**

**Origin: Cardio Pulmonary**

**Authority: Cardio/Pulmonary Manager**

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**Purpose:** To provide the necessary responsibilities of the Medical Director.

**Procedure:** Cardiology Services at HRMC are under the medical direction of a qualified member of the hospital staff, who has a specialty degree in cardiology. (It is recommended but not required, that the Medical Director is board certified in cardiology. If there is no board certification status it is required that, the Medical Director's experience and training are commensurate with board certification requirements.)

The Medical Director is accountable to the Medical Staff, Hospital Administration and the Hospital Board of Directors.

The Medical Director is available to medical staff members, cardiology staff, nursing and other hospital personnel to assist, evaluate, educate and/or treat patients with diagnoses that are relative to cardiovascular services.

All personnel in Cardiology Services are under the general supervision of the Department Manager and the Medical Director, as necessary. However, all hospital personnel, and members of Cardiopulmonary Services, are ultimately responsible to the Hospital Administration and the Board of Directors.

The Medical Director's role includes the following responsibilities:

- Conduct ongoing review of department policies and procedures used in Cardiology Services, and the provision of patient care.
- Serve as a liaison between members of the Medical Staff, Hospital Administration, Nursing Personnel and Cardiology Services personnel.
- Make patient rounds with Cardiology Services personnel to observe patient responses, treatment and medications, prescriptions, use of equipment, and review patient records.
- Encourage Cardiology Services personnel to pursue continuing education.
- Recommend use of specific equipment to enhance delivery of Cardiovascular Services.
- Certify medical direction for the purpose of licensure and/or registration of Cardiology Services personnel.
- Participate in the hospital Performance Improvement program, which includes review of all aspects of the cardiology laboratory.

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The Medical Director shall:

- Supervise or provide cardiovascular care consultation. This can be accomplished via direct “on-care” supervision or by making coverage arrangements with another Medical Executive Committee and Board of Directors approved Cardiologist(s) chosen to cover off hours by the Medical Director.
- Provide education to other physicians and health care professionals regarding cardiovascular services. Arrange for educational presentations regarding cardiac medicine by a board certified cardiologist.
- Direct the provision of cardiovascular services for the in-patient and ambulatory care/out-patient population.
- Ensure quality and safety of cardiovascular services through monitoring and evaluations, and verify that appropriate action is taken based on findings of such evaluations.