

**HACKETTSTOWN REGIONAL MEDICAL CENTER
CENTER FOR SLEEP RELATED DISORDERS
POLICY AND PROCEDURES
EQUIPMENT SAFETY AND ELECTRICAL INSPECTION**

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Origin: Center for Sleep Disorders

Authority: Cardio/Pulmonary Manager

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PURPOSE: Routine safety and electrical inspection of all equipment used for the acquisition of data during sleep studies ensures the safety of patients and personnel as well as the integrity of the recordings.

POLICY: All patient related equipment is checked for mechanical and electrical inspection at least annually.

Inspection stickers are placed on all equipment on an annual basis. Inspection reports are kept on file in the department of Biomedical Engineering at Hackettstown Regional Medical Center.

PROCEDURE:

- Any acquisition of new equipment by sleep center personnel will be required to get inspected by the Biomedical Engineering Department.
- Any equipment that currently has a sticker that is outdated must pull that equipment out of service and must notify the Cardio Pulmonary manager immediately for inspections.

(See Hospital Policy for Maintenance and Approval For Electrical Equipment in Addendum)