

**HACKETTSTOWN REGIONAL MEDICAL CENTER
CARDIO PULMONARY POLICY MANUAL
DEPARTMENT FUNCTION**

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Cross Referenced:

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Origin: Cardio Pulmonary

Authority: Cardio/Pulmonary Manager

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Purpose: The function of the Echo department is to assume responsibility for all technical aspects of cardiology testing including EKG'S, ECHO'S, TEE'S, BUBBLE STUDIES, STRESS ECHO'S and TCD'S. Testing is given only to patients by a specific written prescription by the attending physician.

Procedure:

1. Technical Staff:
 - a. Cardiopulmonary Manager
 - b. Cardiology Technician- 6:30am-7:30pm, 7 days a week
 - c. Echocardiogram Technician- 7:00 am – 7:30 pm, 7 days a week
2. Location of department and equipment
 - a. Office and Testing Area- 2nd floor in the West Wing
3. Duties of the attending physicians:
 - a. Initiate individual patient prescriptions. Orders must be written and signed. Verbal orders will be accepted and then followed by written order within 24 hours by a nurse.
4. Employee Orientation
 - a. New personnel will attend a general orientation as well as an orientation in the department.