

**HACKETTSTOWN REGIONAL MEDICAL CENTER
CARDIO PULMONARY POLICY MANUAL
MEDICAL DIRECTOR SUPERVISION AND ACCOUNTABILITY**

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Effective Date: March 2010

Cross Referenced:

Reviewed Date: 02/16

Revised Date: 04/12

Policy No: 3A.001

Origin: Cardio Pulmonary

Authority: Cardio/Pulmonary Manager

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Purpose: To provide the necessary responsibilities of the Medical Director.

Procedure: Cardiopulmonary Services at HRMC are supervised by a Medical Director, who is a member of the hospital medical staff and has a specialty degree in pulmonary medicine. (It is recommended but not required, that the Medical Director is Board Certified in Pulmonary Medicine. If there is no board certification status it is required that the Medical Director's experience and training are commensurate with board certification requirements.)

The Medical Director is accountable to the Medical Staff, Hospital Administration and the Hospital Board of Directors.

The Medical Director is available to medical staff members, respiratory care practitioners, nursing and other hospital personnel to assist, evaluate, educate and/or treat patients with diagnoses that are relative to cardiopulmonary services.

All personnel in Cardiopulmonary Services are under the general supervision of the Department Director, Manager, and the Medical Director, as necessary. However, all hospital personnel, and members of Cardiopulmonary Services, are ultimately responsible to the Hospital Administration and the Board of Directors.

The Medical Director's role includes the following responsibilities:

- Conduct ongoing review of department policies and procedures used in Cardiopulmonary Services, and the provision of patient care.
- Serve as a liaison between members of the Medical Staff, Hospital Administration, Nursing Personnel and Cardiopulmonary Services personnel.
- Make patient rounds with Cardiopulmonary Services personnel to observe patient responses, treatment and medications, prescriptions, use of equipment, and review patient records.
- Encourage Cardiopulmonary Services personnel to pursue continuing education.
- Recommend use of specific equipment to enhance delivery of Cardiopulmonary Services.
- Certify medical direction for the purpose of licensure and/or registration of Cardiopulmonary Services personnel.
- Interpret pulmonary function studies.
- Participate in the hospital Performance Improvement program, which includes review of all aspects of the cardiopulmonary laboratory.

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The Medical Director shall:

- Supervise or provide cardiopulmonary care consultation, particularly on patients receiving continuous ventilatory or oxygen support on a 24 hour/day basis. This can be accomplished via direct “on-care” supervision or by making coverage arrangements with another Medical Executive Committee and Board of Directors approved Pulmonologist(s) chosen to cover off hours by the Medical Director.
- Provide education to other physicians and health care professionals regarding pulmonary medicine. Arrange for educational presentations regarding pulmonary medicine by a board certified pulmonologist.
- Direct the provision of cardiopulmonary services for the in-patient and ambulatory care/out-patient population.
- Ensure quality and safety of cardiopulmonary services through monitoring and evaluations, and verify that appropriate action is taken based on findings of such evaluations.