

**HACKETTSTOWN REGIONAL MEDICAL CENTER  
CARDIO PULMONARY POLICY MANUAL  
CARDIOPULMONARY STANDARDS**

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**Scope:** All members of the Cardio-pulmonary Department.

**Purpose:** To provide a standard of basic training required to perform the day to day duties of the personnel of the department.

**Procedure:** All regularly employed Cardiac Technicians and Technologists shall be trained in routine electrocardiography initially by the manager or his/her designee until concepts are clearly understood and trainee is able to perform tests with satisfactory competence. Further certification may be obtained at seminars or educational courses, as they are available. Stress testing, holter monitoring and electroencephalography may be learned on the job, but additional courses and updates will be pursued. These programs must meet the standards formulated by the American Medical Association and the Council on Medical Education, or their equivalent.

The Cardio-Pulmonary Department will also train all Respiratory Care Practitioners in the use of all respiratory care equipment, and will offer educational material and seminars in order to update, and improve the performance of the staff to the highest level.

All Cardio-Pulmonary staff will be evaluated once per year as part of our competency program.