

**HACKETTSTOWN REGIONAL MEDICAL CENTER**  
**Administrative Policy and Procedure**

**SECTION: ADMINISTRATION**

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**TITLE: TOY POLICY**

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**PURPOSE:**

To assure that toys provided and used in the hospital environment are maintained in a safe and sanitary condition and prevent cross contamination among employees, patients and visitors.

Toys are therapeutic and play an important role in the diagnosis of certain conditions.

**POLICY:**

A playroom is located on 3South for the purpose of supplying toys for pediatric patients. Other areas may have toys.

Toys provided for multiple patient use will be made of plastic or non-porous material. All toys will be cleaned and disinfected appropriately with a hospital-approved germicide.

New toys with porous or cloth surfaces will be given out for single patient use and should be taken home at discharge. These items, when left after discharge, will be disposed of since they cannot be adequately cleaned between patient contact.

Porous toys may be used in therapeutic encounters but need to be controlled by the therapist to prevent contamination and cleaned with a hospital-approved germicide after each use.

Single patient/client toys used for repeated therapeutic and/or diagnostic encounters can be placed in a resealable plastic bag labeled with the patient/client's name for reuse.

Maintenance/supervision/cleaning/safety of new toys are the responsibility of the manager.

Donations of new toys only are accepted with the approval of manager.