

**HACKETTSTOWN REGIONAL MEDICAL CENTER
ADMINISTRATIVE POLICY MANUAL**

SMOKING & TOBACCO FREE

| | | | |
|--------------------------|---|-------------------|-----------------------|
| Effective Date: | 11/1993 | Policy No: | AD106 |
| Cross Referenced: | | Origin: | Safety Officer |
| Reviewed Date: | 04/04, 10/04, 04/05, 02/06, 10/10, 02/13, 3/16 | Authority: | COO |
| Revised Date: | 02/13 | Page: | 1 of 1 |

PURPOSE:

To outline the smoking policy for Hackettstown Regional Medical Center (HRMC).

POLICY:

In order to better reflect our Mission of health-care and wellness promotion, smoking and/or the use of tobacco is not permitted on the entire hospital campus. “Campus” is defined as the main hospital campus, including all of the parking lots, medical office buildings, sidewalks on campus and located anywhere on the perimeter of the campus, and offsite locations including the Center for Healthier Living and the Counseling Center. This policy is applicable to everyone—including but not limited to, staff, volunteers, physicians, patients, students, paramedics, squad volunteers, vendors, clergy, construction workers, agency and contract staff and visitors. A rare exception to this policy must be made by a member of the medical staff for an Emergency Department patient or his/her family member.

Violation of this policy by employees will be subject to Group 2 Category Disciplinary Action as outlined in the Employee Conduct Administrative Policy & Procedure.

For our patients, family members, visitors and others, HRMC will inform and work to gain their support to comply with the Smoke-free policy.